



## PORTUGAL – CHECKLIST FOR THE EXERCISE OF A PROFESSIONAL ACTIVITY DONE REMOTELY - “DIGITAL NOMADS”

EMBAIXADA DE PORTUGAL  
ISLAMABAD

Name and surname of applicant:

E-mail address:

Telephone no.:

Documents provided by all VISA applicants must be in Portuguese or English language		YES	NO
1	<b>Application national visa form duly completed and signed (For minors and incapacitated, forms should be signed the legal guardian)</b> <ul style="list-style-type: none"><li>➤ Fully completed in Portuguese or English, signed and dated by the applicant</li></ul>		
2	<b>Two recent passport size photographs</b> <ul style="list-style-type: none"><li>➤ Should not be older than 6 months + (plus) in colour with white background + (plus) 3,5 by 4,5 cm</li><li>➤ Recent and in good condition to identify the applicant.</li></ul>		
3	<b>Passport / travel document</b> <ul style="list-style-type: none"><li>➤ Must have a validity of at least 3 months after the intended stay + (plus) be issued within the previous 10 years + (plus) have 2 blank pages</li><li>➤ It is recommended to attach previous passports (if applicable)</li></ul>		
4	<b>For non-Pakistani Nationals residing in Pakistan</b> <ul style="list-style-type: none"><li>➤ Proof of legal residence in Pakistan as appropriate (such as long stay visa, and/or residence or work permit) valid for at least 3 months after expiry of the requested visa</li></ul>		
5	<b>Travel medical insurance</b> <ul style="list-style-type: none"><li>➤ Covering necessary medical expenses, including urgent medical assistance and possible repatriation.</li></ul>		
6	<b>Criminal record certificate from the country of origin or the country where the applicant is residing for over a year (*)</b> <ul style="list-style-type: none"><li>➤ Except for applicants under sixteen</li><li>➤ Issued by the competent authority</li></ul>		
7	<b>Request for criminal record enquiry by the Immigration and Border Services (SEF)</b> <ul style="list-style-type: none"><li>➤ Autorização consulta do registo criminal form</li><li>➤ Not applicable to minors under the age of sixteen</li></ul>		
8	<b>Specific Documents</b> <p>In case of subordinate work, <b>one</b> of the following documents:</p> <ul style="list-style-type: none"><li>➤ Work contract;</li><li>➤ Declaration by employer confirming the labour link</li></ul> <p>In case of independent professional activity, <b>one</b> of the following documents:</p> <ul style="list-style-type: none"><li>➤ Society contract;</li><li>➤ Contract of services provision;</li><li>➤ Document attesting the services provided to one or more entities.</li></ul>		
9	<b>Proof of average monthly income</b> <ul style="list-style-type: none"><li>➤ For the last three months with a minimum value equivalent to four monthly minimum guaranty remuneration.</li></ul>		
10	<b>Document attesting his fiscal residence</b>		

**PLEASE NOTE: Pointers (\*) all the documents presented must be officially translated to Portuguese or English language (if applicable) and attested by the Ministry of Foreign Affairs.**

The Embassy of Portugal in Islamabad reserves the right to request further documentation if deemed necessary, may call the applicant for an interview. False or falsified documents, including fake bookings, will lead to the refusal of visa and/or further consequences.

The Embassy cannot be held responsible for any financial losses nor can the visa fee be refunded in case of a refusal.

The presentation of all necessary documents in the visa application may not be construed as an automatic approval of the visa.

<b>REMARKS to be filled up VAC staff (please tick what is relevant)</b>	<b>YES</b>	<b>NO</b>
Applicant's first application for a visa?		
Refused visa in the past? Country and year?		
Applicant's documents are complete?		
Due to incomplete documents:		
1) Applicant has been informed that an application without the complete set of documents and proper information according to the above mentioned may result in a refusal of the visa application?		
2) Applicant wishes to submit application.		

**Remarks:**

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## **SIGNATURES AND AGREEMENT**

1) Visa applicant:

I have read and agreed to the terms and conditions valid for this visa application as per above.

\_\_\_\_\_

Place and date

Signature

2) VAC staff:

Applicant has been informed of the above. The remarks have been completed together with the applicant.

\_\_\_\_\_

Place and date

Signature